**CHIGOZIE NWOKE**

nwoke.chigozie@gmail.com

**Summary**

Creative and tenacious professional, skilled in recording, interpreting and analyzing data in a fast-paced environment. Respected as a dynamic team builder, hands-on leader and creative solutions provider. Dedicated and detail-oriented with strong communication skills, written and orally, complemented by extensive education and on-going professional development.

**Skills**

Administrative skills, Adobe, Interpersonal Communication, Financial Analysis, Functional Analysis, Microsoft Office, Programming, Project Management, Software Documentation, Statistical Analysis, Supervision, Teaching.

**Professional Highlights**

Training and development

Quick learner

Proficiency in Math Finance

Operations management Financial records and processing Computer proficient

**Experience**

**Graduate Assistant**

**University of Nigeria Nsukka** － Nsukka, EN

 Mar 2016

Processed and maintained student information and kept files updated.

Coordinated, prepared and produced course and lecture materials. Assessed students’ performance through quizzes and examination

**Education and Training**

**B. Sc**, **Mathematics**

University of Nigeria Nsukka － Nsukka, EN, Nigeria

First Class Honors in Mathematics

2013

**Activities and Honors**

Best Graduating Student, Faculty of Physical Sciences, University of Nigeria, Nsukka 2013