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| OGBONNA CIVIANA ORIAKU CHIEF TYPISTDEPARTMENT OF MATHEMATICS,UNIVERSITY OF NIGERIA, NSUKKA. |
| **Objective** |  |
| I wish to acquier more knowledge in the area Microsoft office and information communication technology so I could become the best in what I do.  |
| **Work experience** |  |
| **Chief typist, 2013 – date***Department of mathematics, university of Nigeria,Nsukka* |
| **Education** |  |
| **Typwriting (50 W.P.M), 2004***NABTEB* **Typwriting, 1989***General Certificate Examination(G.C.E)* |
| **Skills** |  |
| Microsoft Office - *intermediate*Microsoft Word - *advanced*PowerPoint – *advanced* |
| **References** |  |
| Department of Mathematics,University of Nigerai Nsukka. |